Log of Hours (starting at 36 Hours from Zephyr)

6-14-2012 10am to 2 pm **sub total 4 hours** **running total 40 hours**

Weekly meeting, we discussed where to go from here after mishaps with Ed. We also discussed what each of our roles is to be in this project now. Keeping in mind that now this is solely our project we discussed how to go on with a nonprofit and also how to cope in a business setting such as the one we were just in

6-16-2012 11 am to 1 pm **sub total 2 hours running total 42 hours**

Weekly readings and working on discussion board. Gained some insight as to how to really deal with a difficult boss and how to recover from a bad business situation. I enjoyed hearing though from the discussion board how everyone else’s internships were working out.

Readings completed:

1. Service learning
2. Narrative in professional communication

6-21-2012 1 pm to 3 pm **sub total 2 hours running total 44 hours**

More work on grants from Zephyr. Still trying to adjust everything to our nonprofit organization. Things are looking good though there are many grant opportunities out there. Keeping my mind open.

6-27-2012 1pm to 2pm **sub total 1 hour running total 45 hours**

Meeting at Subway with Dr. Martin to discuss more information and how to proceed with the research and grant writing for nonprofit

6-28-2012 1pm to 4pm **sub total 3 hours running total 48 hours**

Continuing work on grant research and information on nonprofit organizations, continuing readings as well as looking through the different items posted by the fellow interns and reading all of their information

6-29-2012 12 pm-3 pm **sub total 3 Hours running total 51 hours**

Working on revamping the grants previously found from Zephyr, posting them on Wikispaces and contacted the research department at the university. Waiting for a response from BU, continuing on readings and a RD of discussion board

Reading completed:

1. A Rhetoric toolbox

7-1-2012 3pm to 6pm sub total 3 hours running total 54 hours

Worked on sorting through the grants some more and posting some comments and ideas on wiki spaces, received an email back from the research department, they said we can come in anytime however I would feel more comfortable talking to them when we have more on the table as far as what exactly we are trying to accomplish.

7-5-2012 1pm to 2 pm sub total 1 hour running total 55 hours

Meeting with Dr. Martin, talked about meeting with the dean next Thursday, read over some documents to and from Ed

7-6-2012 12 pm to 5pm sub total 5 hours running total 60 hours

Sorting through and reading the 11 pages of grants that were sent to me via link by Dr. Martin on wikispaces. Still trying to wrap my head around what exactly we are trying to do. I was able to get to page 5 out of 11 pages of the grants on the website. Main roadblock I am facing is the proof of the 501c3 which we do not have yet. As well as that I am facing geographical location issues. Many grants want you to be in a certain area of PA and we are not in it. Still pressing through trying to narrow down one or two grants.

7-9-2012 2pm to 5pm subtotal 3 hours running total 63 hours

Finished looking through the last 6 pages of grants. Was able to chose one and I posted it to the wikispaces. Still waiting for comments from everyone. Trying to create a rough copy of proposal.

7-10-2012 5pm to 9pm subtotal 4 hours running total 67 hours

Meeting up with Hilllary to talk about everything and to get her feedback on the projects. Looked at some of her designs for things and talked about the governing board and aspects that are needed to get this project rolling.